

**CIRCULAR LETTER**

Number: 16/SE.PJ.1.04/TPS-2007

**THE PROCEDURE OF HANDLING EXPORT/IMPORT DANGEROUS CARGO AT PT  
TERMINAL PETIKEMAS SURABAYA**

1. In order to improve the quality of security and safety procedure in handling Export/Import Dangerous Cargo within the restricted area of PT Terminal Petikemas Surabaya, herewith would inform all Customers of PT Terminal Petikemas Surabaya to adhere these following terms and conditions:

**A. THE PROCEDURE OF EXPORT CONTAINER**

- 1) When submitting the stacking request of dangerous containers, customers are obliged to inform the IMO Code and UN Number and the name of the dangerous goods.
- 2) Receive the CEIR/ JOB ORDER which is to be attached with a set of Material Safety Data Sheet (MSDS) and the dangerous goods handling procedure in plastic package from documentation center staff.
- 3) Customers are obliged to affix the stickers of dangerous goods on the container and the set of MSDS in plastic package which are handed by the staff of PT Terminal Petikemas Surabaya on container door before it enters the terminal.
- 4) Any dangerous containers not equipped with the dangerous goods sticker and MSDS will be rejected by the gate personnel and will not be allowed to enter before the requirements are fulfilled.

**B. THE PROCEDURE OF IMPORT CONTAINER**

- Customers are obliged to advise the Berth Planning Staff of PT Terminal Petikemas Surabaya regarding the Dangerous Cargo List as per the provided format and manifest during the daily vessel berthing meeting.

2. This Circular Letter is issued to be implemented accordingly.

**ISSUED IN : SURABAYA**  
**DATE : 30 JULY 2007**

**DIRECTORS OF PT TERMINAL PETIKEMAS SURABAYA**

**PRESIDENT DIRECTOR**

**VICE PRESIDENT DIRECTOR**

**ADJI PAMUNGKAS**

**DAVID P MONTGOMERY**